



# THE INTERNATIONAL ENGLISH INSTITUTE

640 Spence Lane, Suite 121  
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## APPLICATION

Also online: [www.iei.edu/online\\_application.htm](http://www.iei.edu/online_application.htm)

Date of Application: \_\_\_\_\_ Date you will begin: \_\_\_\_\_

Name: \_\_\_\_\_  
Family (Last Name) Personal or Given (First Name)

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
month / day / year

Female

Male

Student's Email Address: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

**Current** Address: \_\_\_\_\_

**Home Country** family address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Highest level of education completed: \_\_\_\_\_

TOEFL test taken? \_\_\_\_\_ Score: \_\_\_\_\_

Name of friend or relative living in the USA: \_\_\_\_\_

Friend's Telephone: \_\_\_\_\_

Friend's Email: \_\_\_\_\_

Plans after completing English study: \_\_\_\_\_

How did you learn about the International English Institute (IEI)? \_\_\_\_\_

Do you need housing information? (Circle one) Yes No

Do you need a Form I-20 for a student visa? (Circle one) Yes No

**After application is processed and admission granted, a letter of acceptance will be sent to the applicant.**

In order to obtain an **I-20 form**, the applicant must send:

- ❖ A completed, signed **application**
- ❖ **\$150.00** by bank check, money order, or money transfer. (\$50.00 non-refundable application fee plus \$100.00 refundable tuition deposit)
- ❖ An official **bank** or **scholarship letter** showing at least \$3,904.00 USD per term (\$19,800.00/year).

After the I-20 is issued, and before the visa interview appointment, the applicant must pay a non-refundable **\$200 SEVIS fee** to the US government at [www.fmjfee.com](http://www.fmjfee.com). This fee may be paid to IEI with the other fees, and then IEI will pay this fee for the student, and send the I-901 receipt with the acceptance documents.

If the student chooses not to enter the USA nor attend the International English Institute on our I-20 for any reason, the tuition deposit may be refunded (minus any administrative expenses, including bank and courier charges) if the request for refund is received in writing within 4 months of the initial I-20 issue date. The unused I-20 will be immediately cancelled.

## FINANCIAL STATEMENT

IEI is required by the U.S. Citizenship and Immigration Service to be assured that all applicants are able to pay all IEI tuition & fees, and living expenses as stated in the IEI brochure. **I certify that I have read and understand the conditions of this application and that the information I have given is true to the best of my knowledge.**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
Date

### If applicable:

This is to certify that I, \_\_\_\_\_ will be fully responsible for all expenses of the student listed on this application during his/her studies at IEI.  
(Print sponsor's name)

\_\_\_\_\_  
Signature of Sponsor

Relationship to student: \_\_\_\_\_ Telephone of Sponsor: \_\_\_\_\_

Email of Sponsor: \_\_\_\_\_

Address of Sponsor: \_\_\_\_\_

## ACADEMIC EXPENSES

Tuition and fees for each term are due in full at the beginning of the term for which the student registers. Students must make payment in full before entering class. No refunds can be made for failure to complete the entire term. F-1 students (& dependants) are required to have medical insurance. A policy is available through the Institute. If students are covered in the USA by a policy from their home country, written proof from the insurance company must be shown at registration.

### Academic Expenses: one 7-week term

Full-time tuition:	
20-25 class-hours per week	\$2,000.00
Part-time tuition:	
5 class-hours per week	\$500.00
10 class-hours per week	\$1,000.00
15 class-hours per week	\$1,500.00
Laboratory/Technology fee:	\$50.00
Institute activity fee:	\$30.00
Medical insurance (required):	\$104.00
Estimated textbook fee:	\$120.00
Housing placement fee (one-time fee):	\$150.00

Prices are subject to change.

Visit our web page [www.iei.edu](http://www.iei.edu) for current fees.

### Course Dates

#### 2010

Jan. 4 - Feb. 22  
Mar. 8 - April 28  
May 3 - June 23  
June 24 - Aug. 13  
Sept. 1 - Oct. 22  
Oct. 25 - Dec. 17

#### 2011

Jan. 5 - Feb. 25  
Mar. 2 - April 29  
May 4 - June 24  
June 27 - Aug. 17  
Sept. 7 - Oct. 28  
Oct. 31 - Dec. 21

Students must report to the Institute for registration and placement tests at **8:30 a.m.** on the first day of the term. **F-1 students are required to study full-time.** Special four week terms, and/or Travel-Study dates for groups of at least eight available upon request.

## LIVING EXPENSES

It is estimated that students at the Institute will need approximately **\$1,600.00** to cover living expenses and transportation for one two-month term. Prices are approximate and subject to change.

**Host Family:** **\$550.00** per month (includes 14 meals per week)

**Transportation:** **\$125.00** per month

IEI will place students into an American family. IEI has a reliable group of native speakers who appreciate international students & culture. They encourage students to use English in their homes. *IEI recommends the use of host families, especially during the first two terms the student is in the USA.*

## COMPUTER LABORATORY AVAILABLE

Computer usage is a required part of the writing classes levels 4-6. The International English Institute (IEI) provides a computer laboratory that is available to students whenever a class is not in the laboratory.